



# Town of Berwyn Heights

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## MAYOR

Stephen D. Isler

## COUNCIL MEMBERS

Jason W. Papanikolas (Mayor Pro Tem)

Amanda M. Dewey

Jeffrey Jay Osmond

Ethan D. Sweep

## Berwyn Heights – Code Compliance Manager

The Town of Berwyn Heights is accepting applications for a property maintenance inspector with supervisory experience to lead our Code Compliance Department. The Code Compliance Department licenses rental properties, issues business licenses, building and right-of-way permits, and conducts property maintenance code enforcement inspections and enforcement. The Code Compliance Manager will be a working inspector with day-to-day management of the department.

The ideal candidate will hold an associate degree from an accredited college or university in architecture, engineering or a related field. Two (2) years of local government inspection experience and two (2) years of supervisory experience. Certification as International Code Council property maintenance and housing inspector certification preferred. Those without current certification will be required to obtain certification within nine months of hire. Must have basic knowledge of computer use, including working knowledge of MS Office suite. Must maintain a current, valid driver's license.

Salary negotiable within the hiring range (\$52,000 – 57,000) DOQ, plus excellent benefits package. A Town of Berwyn Heights employment application is required along with a cover letter, resume with 3 professional references to Treasurer/HR Manager Michelle Rodriguez at

<mailto:mrodriguez@BerwynHeightsMD.gov>

or mail to:

5700 Berwyn Road, Berwyn Heights, Maryland 20740.

Open until filled; apply by April 19, 2019, for best consideration.